



14500 Avion Parkway, Suite 300  
Chantilly, VA 20151  
(703) 818-1000  
(703) 818-8813 FAX  
[www.techlawinc.com](http://www.techlawinc.com)

January 31, 2013

U.S. Environmental Protection Agency  
Bid and Proposal Room #61107  
Ronald Reagan Building  
1300 Pennsylvania Avenue, NW  
Washington, DC 20004  
Ms. Helen Britz

Subject: Solicitation No. SOL-HQ-12-00025; Environmental Services Assistance Team  
(ESAT), Region 5

Dear Ms. Britz:

TechLaw, Inc. (TechLaw) submits herewith our Technical Proposal, in response to the above-referenced Solicitation. A complete hard copy original and six (6) copies are being submitted, along with an electronic copy in searchable Portable Document Format (PDF). TechLaw agrees with all terms, conditions, and provisions included in the solicitation.

Regarding organizational conflict of interest pertaining to the above referenced solicitation, to the best of our knowledge and belief, TechLaw is not aware of any information bearing on the existence of any potential organizational conflict of interest.

We look forward to the opportunity to work with you. Should you have any questions, please do not hesitate to contact me at 703-818-3210, or [pderocher@techlawinc.com](mailto:pderocher@techlawinc.com).

Sincerely,  
TECHLAW, INC.

Patricia Derocher  
President

Enclosure

Responding to

# Solicitation No. SOL-HQ-12-00025

Environmental Services Assistance Team (ESAT) - Region 5

January 31, 2013

## Technical Proposal

**SUBMITTED TO:**

U.S. Environmental Protection Agency  
Bid and Proposal Room #61107  
Ronald Reagan Building  
1300 Pennsylvania Avenue, NW  
Washington, DC 20004  
Ms. Helen Britz



**SUBMITTED BY:**

TechLaw, Inc.  
14500 Avion Parkway, Suite 300  
Chantilly, VA 20151-1101  
Patricia Derocher, President  
(703) 818-3210  
pderocher@techlawinc.com



### Restriction on Disclosure

This proposal or quotation (SOL-HQ-12-00025) includes data that shall not be disclosed outside the Government and shall not be duplicated, used, or disclosed—in whole or in part—for any purpose other than to evaluate this proposal. If, however, a CONTRACT is awarded to this offeror or quoter as a result of—or in connection with—the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting CONTRACT. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source without restriction. The data subject to this restriction are contained in all sheets of this proposal or quotation.

<b>SOLICITATION, OFFER, AND AWARD</b>		1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		RATING <b>N/A</b>	PAGE OF PAGES <b>1 80</b>
2. CONTRACT NUMBER		3. SOLICITATION NUMBER <b>SOL-HQ-12-00025</b>		4. TYPE OF SOLICITATION <input type="checkbox"/> SEALED BID (IFB) <input checked="" type="checkbox"/> NEGOTIATED (RFP)	5. DATE ISSUED <b>12/05/2012</b>
6. REQUISITION/PURCHASE NO. <b>PR-OSWER-12-00379</b>					
7. ISSUED BY <b>U.S. Environmental Protection Agency Bid and Proposal Room #61107 Ronald Reagan Building 1300 Pennsylvania Avenue, NW Washington, DC 20004</b>		CODE		8. ADDRESS OFFER TO (If other than Item 7) <b>U.S. Environmental Protection Agency Bid and Proposal Room (Mail Code 3802R) Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington, DC 20460</b>	
		◀ Commercial Carrier or Hand Delivery		◀ U.S. Mail Delivery	

NOTE: In sealed bid solicitations, "offer" and "offeror" mean "bid" and "bidder".

#### SOLICITATION

9. Sealed offers in original and (see L.2) copies for furnishing the supplies or services in the schedule will be received at the place specified in Item 8, or if handcarried, in the depository located in **Block 7 above** until **11:00 a.m.** local time **1/24/2013**

CAUTION - LATE Submissions, Modifications, and Withdrawals: See Section L, Provision No. 52.214-7 or 52.215-1. All offers are subject to all terms and conditions contained in this solicitation.

10. FOR INFORMATION CALL:	A. NAME <b>Elizabeth Fuller</b>	B. TELEPHONE (NO COLLECT CALLS)		C. E-MAIL ADDRESS <b>fuller.elizabeth@epa.gov</b>
		AREA CODE	NUMBER	EXT.

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#### OFFER (Must be fully completed by the offeror)

NOTE: Item 12 does not apply if the solicitation includes the provision at 52.214-16, Minimum Bid Acceptance Period.

12. In compliance with the above, the undersigned agrees, if this offer is accepted within \_\_\_\_\_ calendar days (60 calendar days unless a different period is inserted by the offeror) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. DISCOUNT FOR PROMPT PAYMENT (See Section I, Clause No. 52.232-8)	10 CALENDAR DAYS (%)	20 CALENDAR DAYS (%)	30 CALENDAR DAYS (%)	_____ CALENDAR DAYS (%)
14. ACKNOWLEDGMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated):	AMENDMENT NO. <b>1</b>	DATE <b>12/31/2013</b>	AMENDMENT NO.	DATE

15A. NAME AND ADDRESS OF OFFEROR <b>TechLaw, Inc. 14500 Avion Parkway, Suite 300 Chantilly, VA 20151</b>	15B. TELEPHONE NUMBER AREA CODE NUMBER EXT.	15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE <input type="checkbox"/>	16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print) <b>Patricia Derocher, President</b>
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17. SIGNATURE	18. OFFER DATE <b>1/31/13</b>
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#### AWARD (To be completed by Government)

19. ACCEPTED AS TO ITEMS NUMBERED	20. AMOUNT	21. ACCOUNTING AND APPROPRIATION
22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: <input type="checkbox"/> 10 U.S.C. 2304(c) <input type="checkbox"/> 41 U.S.C. 253(c)	23. SUBMIT INVOICES TO ADDRESS SHOWN IN (4 copies unless otherwise specified)	<b>BLOCK 25</b>
24. ADMINISTERED BY (If other than Item 7) <b>U.S. Environmental Protection Agency Superfund/RCRA Regional Procurement Operations Division Mail Code 3805R Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington, DC 20460</b>	25. PAYMENT WILL BE MADE BY <b>U.S. Environmental Protection Agency Research Triangle Park Financial Management Center Mail Code D143-02 Research Triangle Park, NC 27711</b>	
26. NAME OF CONTRACTING OFFICER (Type or print) <b>Helen Britz</b>	27. UNITED STATES OF AMERICA (Signature of Contracting Officer)	28. AWARD DATE

IMPORTANT - Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.

NAME OF OFFEROR OR CONTRACTOR

ITEM NO	SUPPLIES OR SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT
	<b>Environmental Services Assistance Team (ESAT) – Region 5</b> <b>Indefinite-Delivery Indefinite-Quantity Contract</b>			<b>Minimum</b> <b><u>Guarantee</u></b>	<b>Contract</b> <b><u>Ceiling</u></b>
0001	<b>Contract Base Period</b> <b>Period of Performance: TBD at time of award (3 years)</b>			<b>\$150,000.00</b>	<b>TBD at time of award</b>
0002	<b>Contract Option Period 1</b> <b>Period of Performance: TBD at time of award (2 years)</b>			<b>\$0.00</b>	<b>TBD at time of award</b>
0003	<b>Contract Award Term 1</b> <b>Period of Performance: TBD at time of award (2 years)</b>			<b>\$0.00</b>	<b>TBD at time of award</b>
	<b>TOTAL</b>			<b>\$150,000.00</b>	<b>TBD at time of award</b>





















































































































































































































































































































































































































































































